

Tenancy Application Form

Please be advised, this application will only be processed once ALL details have been completed and all copies of all supporting documents attached. Each applicant must submit an individual form.

A. AGENCY DETAILS

Schmith Realty

Address: 10/120 Marine Parade, Coolangatta
'reflections on the sea' QLD 4225

Phone: 07 5607 4156

Web: www.schmith.com.au

Property Manager

B. PROPERTY DETAILS

1. Address of Property:

2. Lease Commencement Date:

Day Month Year

3. Lease Term:

Years Months

4. How many tenants will occupy the property?:

Adults Children Ages of Children

5. Is any person to live in the property a smoker?: Yes ☐ No ☐

All properties have a no smoking inside policy

C. PERSONAL DETAILS

6. Please give us your details

Mr ☐ Ms ☐ Miss ☐ Mrs ☐ Dr ☐ Other ☐

Surname Given Name/s

Date of Birth Driver's licence number

Driver's licence expiry date Driver's licence state

Passport no. Passport country

Pension no. (if applicable) Pension type (if applicable)

7. Please provide your contact

details Home phone no. Mobile phone no.

Work phone no. Fax no.

Email address

8. What is your current address?

9. How did you find out about this property?

Newspaper ☐ The Internet ☐ Local Paper ☐
☐ Office ☐ Office Window ☐ Sign Board at property ☐
☐ Referral ☐ Other (specify)

D. UTILITY CONNECTIONS

FREE Utility Connection Service - with a difference!

MOVE ME IN
HASSLE FREE CONNECTIONS

Electricity Gas
Internet Phone
Pay TV Insurance

- Access to genuinely discounted utility offers
- Choose your providers in your own time
- Save time and not have to speak with a call centre
- Connect all your services in around 3 minutes on your mobile or computer
- Sign up to receive a FREE Domino's voucher for 2 pizzas, garlic bread and drink, delivered.

We will send you a personal invitation to connect via email and text once you have been approved to rent a property. Please click on the link and take 3 minutes to sign up online.

Move Me In is a FREE utilities connection service that offers you great discounted-deals, saving you money right from the start! Other companies may have only ever offered you the standard off the shelf utility plans but Move Me In presents you with a selection of utility providers to choose from on our quick and easy online portal, so you can pick the discounted plan that suits you best.

E: support@movemein.com.au

P: 1300 911 947 www.movemein.com.au

E. DECLARATION

I hereby offer to rent the property from the owner under a lease to be prepared by the Agent. Should this application be accepted by the landlord I agree to enter into a Residential Tenancy Agreement.

I acknowledge that this application is subject to the approval of the owner/landlord. I declare that all information contained in this application (including the reverse side) is true and correct and given of my own free will. I declare that I have inspected the premises and am not bankrupt.

I authorise the Agent to obtain personal information from:

- (a) The owner or the Agent of my current or previous residence;
 - (b) My personal referees and employer/s;
 - (c) Any record listing or database of defaults by tenants such as NTD, TICA or TRA for the purpose of checking your tenancy history;
- I am aware that I may access my personal information by contacting -
- TICA: 1902 220 346

If I default under a rental agreement, I agree that the Agent may disclose details of any such default to a tenancy default database, and to agents/landlords of properties I may apply for in the future.

I am aware that the Agent will use and disclose my personal information in order to:

- (a) communicate with the owner and select a tenant
- (b) prepare lease/tenancy documents
- (c) allow tradespeople or equivalent organisations to contact me
- (d) lodge/claim/transfer to/from a Bond Authority
- (e) refer to Tribunals/Courts & Statutory Authorities (where applicable)
- (f) refer to collection agents/lawyers (where applicable)
- (g) complete a credit check with TICA (tica.com.au)

I am aware that if information is not provided or I do not consent to the uses to which personal information is put, the Agent cannot provide me with the lease/tenancy of the premises.

Signature

Date

F. APPLICANT HISTORY

10. How long have you lived at your current address?

Years	Months
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11. Why are you leaving this address?

12. Landlord/Agent details of this property (if applicable) Name of landlord or agent

Landlord/agent's phone/fax no. Weekly Rent Paid

	\$
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13. What was your previous residential address?

14. How long did you live at this address?

Years	Months
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15. Landlord/Agent details of this property (if applicable)

Name of landlord or agent

Landlord/agent's phone/fax no. Weekly Rent Paid

	\$
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Was bond refunded in full?

If not why not?

G. EMPLOYMENT HISTORY

16. Please provide your employment details What is your occupation?

What is the nature of your employment? (circle)

FULL TIMEPART TIME		CASUAL
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Employer's name(accountant if self employed or institution if student)

Employer's address(accountant if self employed or institution if student)

Contact name

Phone no.

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Length of employment Net Income

	YearsMonths	
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\$	
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17. Please provide your previous employment details

Occupation?

Employer's name

Length of employment

Net Income

Years		Months	\$
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H. CONTACTS/REFERENCES

18. Please provide a contact in case of emergency
SurnameGiven name/s

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Relationship to you

Phone no.

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19. Please provide 2 personal references (not related to you) 1. SurnameGiven name/s

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Relationship to you

Phone no.

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2. Surname

Given name/s

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Relationship to you

Phone no.

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I. OTHER INFORMATION

20. Car Registration

21. Please provide details of any
pets Breed/type

Council registration / number

1.

2.

J. PAYMENT DETAILS

Property Rental

\$	per week OR	\$	per month
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Rental Bond (4 weeks rent):

\$

First payment of rent in advance (2 weeks rent)

\$

Sub Total

\$

Amount payable on signing tenancy agreement
(bank cheque or money order only)

\$

K. 100 Points of ID Required

We require 100 Points of ID.

You must have:

1. A current drivers licence or other photo ID

2. A current proof of income

3. Current rent ledger (if renting)

Application without 100 Points of ID will not be accepted.

Your 100 Point Check

Drivers Licence 40 Points

Passport 40 Points

Birth Certificate/Extract 30 Points

Other Photo ID 30 Points

Current proof of income 20 Points

Previous Landlord Reference 20 Points

Rent Ledger from other Agent 20 Points

Motor Vehicle Registration Certificate 10 Points

Bank Statement / Bank Card 10 Points

Phone / Electricity/ Gas Account 10 Points

Pension Card 20 Points

Medicare / Health Care Card 10 Points

Rates Notice (Proof of Ownership) 20 Points

Signature of Landlords AgentDate

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